

Summer Enrollments at Meade High School

Welcome to Meade HS! We look forward to welcoming you into the Mustang Family. Follow the steps below to complete the enrollment process. The enrollment process can take 5-7 business days to complete.

Contact Mrs. Hott or Mrs. Clevenger (Registrars) for assistance:

mhott@aacps.org / office: 410-674-1317

sclevenger@aacps.org / office: 410-674-1317

<u>Step #1</u>: Complete all AACPS Enrollment Forms (<u>https://www.aacps.org/enrollment</u>)

Step #2: Review the Meade HS Course Offerings Forms (20-21 Course Selection Form)

• A description of the course offerings can be found here

Step #3: The School Registrars will review your submitted documents

- If your forms are **complete**, the Registrar will submit your academic records to the School Counselor for review
- If your forms are incomplete, the Registrar will contact you with any concerns, repeat Steps #1 & #2

<u>Step #4</u>: The School Counselor will review your academic documents (ie: transcripts, report cards, course selection sheet) and create a course list for the 2020-21 school year

- The list will include courses needed for graduation and electives in order of preference
- The School Counselor will contact you via email or phone with any questions about your academic record or course request

Step #5: The School Counselor will email you a copy of your child's course list for the 2020-21 school year

<u>Step #6</u>: You are officially a Meade Mustang! Review the Meade HS Nuts & Bolts Contacts Handout, your Welcome to Meade brochure, and virtual map.

- Send any specific questions to your assigned School Counselor
- Official course schedules will be released to students on the first day of school
- No students will be permitted to tour the school building prior to the first day of school

School Counselor Caseload Assignments:

- Ms. Coursey (DC) A-B: tcoursey@aacps.org
- Mrs. Carroll C-F: dmcarroll1@aacps.org
- Ms. Booker G-H / ESOL: <u>sbooker@aacps.org</u>
- Mrs. Schneider I-M: djschneider@aacps.org
- Ms. Cooper N-S: rdcooper@aacps.org
- Mrs. Smith Se Z: rcsmith2@aacps.org
- Mrs. Lewis IB: bdlewis@aacps.org